

market events STANDARD JURY FORM

The West Vancouver Community Services Market Events Team is seeking talented artisans and crafters to participate in a variety of markets held throughout West Vancouver. Once your Market Events Standard Jury Form* receives approval status, you will be eligible to apply for any of the following Market Events:

- WVCC Spring and Fall Jewellery Markets
- WVCC Saturday Mini Market Series
- WVCC Fall Artisan Market
- GECC Holiday Artisan Festival

**Vendors only need to complete the Standard Jury Form once. If a vendor's Standard Jury Form is approved, they may submit Market Event Applications for one or more of the market events listed above. The approved Standard Jury Form does not expire. If you anticipate significant product changes you may be required to submit a new Standard Jury Form, please contact the Market Events coordinator at marketevents@westvancouver.ca.*

Our markets are well attended and we are committed to making the shopping experience as enjoyable as possible for both vendors and shoppers.

FORM SUBMISSION DIRECTIONS

BY EMAIL

Please **save** your Standard Jury Form, and send it as an email attachment to marketevents@westvancouver.ca

BY MAIL

West Vancouver Community Centre | Market Events
c/o Derek Lowe
2121 Marine Drive, West Vancouver, B.C. V7V 4Y2

PRODUCT DETAILS

Please indicate which category you would classify your product(s) in.

- Visual Art (Painting, photos, pottery)**
- Food***
- Jewellery**
- Clothing and accessories (purses, scarves, hats, belts)**
- Body Care (perfume, lotions, soap)**
- Other**

*** Food Vendors** Please complete the following section.

1. Is your product:

- Home-based
- Commercially Made

2. Is your product considered in accordance to the Vancouver Coastal Health Guidelines:

- High Risk
- Low Risk

DECLARATION OF AUTHENTICITY

- The majority of my materials are locally sourced and items are hand crafted in B.C.
- The majority of my materials are imported and items are hand crafted in B.C.
- My materials are imported and hand crafted outside of B.C.



CONTACT INFORMATION

Name and Last Name

Company Name (if applicable)

Mailing Address

Town/City

Province

Postal Code

Home Telephone

Business Telephone

Cell

E-mail

Website

Facebook Page Address

Freedom of Information and Protection of Privacy Act Notice: *personal information contained on this form is collected under the Freedom of Information and Protection of Privacy Act section 26(c) and will be used only for the purpose of processing the Standard Jury Form Application. If you have any questions about the collection and use of this information please contact Legislative Services, Records and Information Management Coordinator at 604-921-3497, District of West Vancouver, 750 17th Street, West Vancouver, BC V7V 3T3.*

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DISCLAIMER

- I confirm that I have read and I understand that approval status of my jury form will not guarantee my acceptance into the Market Events in which I choose to apply for.
- I confirm that if I am granted approval status on my Market Events Standard Jury Form, the Market Events team reserves the right to not accept my application into any of the individual markets I apply for.

First and Last Name

Date

JURY FORM CHECKLIST

Your application should include the following:

- PHOTOS**
Please submit at least four printed or digital hi-res photographs of the product(s) you would like to sell (preferably 300 dpi or higher).
- One photo must be of your table set up and display.
- PRICE LIST**
Please include a sample price list for the products you wish to sell.
- DECLARATION OF AUTHENTICITY**
Please submit a short (one page max) explanation of the process and your involvement in producing your products that are to be exhibited.
- FOOD VENDORS**
Please attach a copy of your letter of confirmation or permit/ License to Operate from Vancouver Coastal Health.

ADDITIONAL INFORMATION (OPTIONAL)

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